

# Meeting Minutes

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## CHRISTMAS VALLEY PARK & RECREATION DISTRICT

### Regular Board Meeting

Tuesday, December 13, 2016 at 9:00 a.m.

Christmas Valley Park and Recreation Office

#### **Opening Meeting:**

Meeting called to order at 9:00 a.m. by

Also present were:

Board Member (acting Chairperson) Ron Wilson.

Board Member, Glenna Wade

Board Member, Barbara Ferrando

Board Member, Wanda Lanier

Board Chairperson, Shara Shumway\*

Patty Effingham\*

and Office Manager, Mark Joseph Russell

\*arrived after meeting had begun

#### **Minutes:**

Minutes from the November 8, 2016 meeting were read.

#### A motion was made

by Glenna Wade to accept the minutes as read

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

#### **Rodeo Grounds:**

Ron reported that the facilities at the Rodeo Grounds had been checked and winterized.

There was discussion about burning the weeds and brush at the grounds, and the possibility of complaints from the public. A community service crew is to be assembled to do the burning/clean-up of the Rodeo Grounds.

\*Patty Effingham arrived at the meeting.

#### **Financial Report:**

Patty distributed copies of the financial report to the Board members and noted that \$54,000 in taxes had been collected.

#### A motion was made

by Glenna Wade to accept the financial report, and pay all the bills,

including payment for the Boosters wreath, reimbursement to Ron for flag poles, and reimbursement to Shara for flags.

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

Patty presented the monthly bank statement for review. Glenna Wade initialed the statement. Patty requested Mark to look up the most recent audit in order to document the value of the District's assets. Ron thought the most recent audit was around 1982. Mark is to try and find this information by the end of this week.

Mark was also given the water usage report paperwork to take care of.

Xerox needs proof of insurance covering the C60 machine in the PnR office. Patty said she will forward the proper documentation to them.

Patty returned a key to Mark that had been given to her office "for safekeeping" by Greg Newell on August 19, 2009. (it appears to be a key to the Park and Rec office)

\*Patty left the meeting.

### **Community Hall:**

Barbara reported that BINGO continues to go well. The BINGO board at the Community Hall has been fixed. (#51)

Holiday flag supplies are currently at the hall and need to be assembled.

There was some discussion about whether or not to charge rental groups for "set-up" and "clean-up" time. There was also discussion about groups leaving the hall without properly cleaning up after themselves. The local sewing group was mentioned specifically. Ron said he would call the leader of that group to discuss the situation.

Glenna asked Mark to double check the deposit on-file for the sewing group, as if it was a check it may no longer be valid. (expired)

\*Shara Shumway arrives at the meeting. Ron Wilson continues to chair the meeting.

### **Office/Desert Whispers:**

Barbara Ferrando brought up concerns of some subscribers to DESERT WHISPERS that with the current mailing arrangements (mailing the 15<sup>th</sup> of the month issue with the 1<sup>st</sup> of the month issue) they do not receive their issues in a timely manner. This matter has been discussed at length in the past, and the current arrangement is considered to be the best solution. Mailing twice a month would greatly increase the cost of a subscription. Desert Whispers has been available online. Mark is continuing to consider possibilities for a twice a month mailing.

\*Wanda Lanier left the meeting.

### **Library:**

Nothing new to report.

### **Airport:**

Brush-hogging is still in progress. There have been delays due to equipment issues and dealing with "junk" that has been dumped on the property.

### **Golf Course:**

There is an electrical issue with the tractor that needs fixed.

Glenna asked if Sean had turned in his set of keys yet. Ron reported that he hadn't.

**New Policy:**

Ron presented a recommended Ethics Policy to the Board. The policy was reviewed by those present.

A motion was made

by Glenna Wade to accept the policy.

It was seconded by Barbara Ferrando.

All ayes – motion passed.

**Closing**

A motion was made

by Ron Wilson to adjourn the meeting.

It was seconded by Barbara Ferrando.

All ayes – motion passed.

Meeting was adjourned at 9:31 a.m.

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Respectfully submitted by Mark Joseph Russell.