

# Meeting Minutes

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## CHRISTMAS VALLEY PARK & RECREATION DISTRICT

### Regular Board Meeting

Tuesday, September 13, 2016 at 9:00 a.m.

Christmas Valley Park and Recreation Office

#### **Opening Meeting:**

Meeting called to order at 9:03 a.m. by

Also present were:

Board Chairperson, Shara Shumway.

Board Member, Glenna Wade

Board Member, Barbara Ferrando

Board Member, Wanda Lanier

Board Member, Ron Wilson

Patty Effingham

and Office Manager, Mark Joseph Russell

#### **Minutes:**

Minutes from the August 8th, 2016 meeting were read.

#### A motion was made

by Wanda Lanier to accept the minutes with an added clarification of “pay dates within 5 days of end of pay period”.

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

#### **Financial Report:**

Patty Effingham distributed copies of the monthly financial report.

#### A motion was made

by Ron Wilson to accept the financial report, and pay all the bills,

It was seconded by Wanda Lanier.

All ayes – motion passed unanimously.

A thank you note from Leon Baker, concerning the use of the multipurpose field for the annual Community Tent Meeting in July, was passed around and read by the board members.

#### **Rodeo Grounds:**

Ron reported that some work has been done to clean-up the Rodeo Grounds, but some repairs remain. The parking area still needs to be weed-whacked.

New bleachers for the Rodeo Grounds were discussed.

#### **Golf Course:**

It was reported that employee Matt Petersen has quit.

Ron reported that verticut, sanding, dragging and fertilizing has been completed.

The Board plans to begin advertising for next year’s grounds crew in January.

Shara is looking for 77s keys, and needed to know how many are needed.

Some discussion about a new irrigation system in the future. Shara will check into the options with Handde Pump & Electric. Colins McDonald may be a possible money source for such a project. Shara will talk to Patty about this.

It was reported that the water fountain on the Golf Course has been fixed. A discussion followed about who is to pay for the repair, Water Department or Park n Rec.

There was also discussion of complaints received about employees, as well as threats from former employees. The threats are to be documented and filed. Random drug tests for employees were discussed. Shara is to check into this.

There was some discussion about the future of the golf course and the amount of funds that go into its upkeep.

### **Safety Meetings:**

Ron will provide a web link, and log-in information this week for Board members and Mark to do online safety training.

### **Library**

Ron reported that the benches and tables outside the library have been repaired and repainted.

### **Community Hall**

It was reported that there is just a little bit of painting left to be done, which should be completed this week. Shara has talked to Sue Ingalsbe at North Lake School about murals for the storage container.

### **Airport**

After haying is done, a local farmer will use a brush hog to clear brush at the Airport. It was reported that the wind socks at the Airport are faded and need replaced.

### **Baert Lake**

There was some discussion about a work crew being used for clean-up around the lake. Glenna suggested a youth crew.

### **Office/Desert Whispers**

Mark reported that the new Xerox machine is working out very well. The non-functioning lights in the office were discussed. Ron is to get new lights and have them installed.

### **Misc.**

Glenna presented the letter she had written to Golf Course employees.

### **Closing**

#### A motion was made

by Ron Wilson to adjourn the meeting.

It was seconded by Shara Shumway.

All ayes – motion passed.

Meeting was adjourned at 10:15 a.m.

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Respectfully submitted by Mark Joseph Russell.